

**Hooksett Sewer Commission
June 15, 2021
Meeting Minutes**

INITIALS	COMMENTS
B J	

This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Richard Bairam, Superintendent Ken Conaty, Assistant Superintendent John Clark and Guy Beloin.

Approve and Sign Manifest

Approve meeting minutes from June 1, 2021: Commissioner Richard Bairam made motion to approve the minutes from June 1, 2021. Commissioner Frank Kotowski seconded. All in favor, the motion was carried unanimously.

Read Correspondence

Financial Report: Superintendent Conaty went over his list of encumbrances with Guy Beloin and the Sewer Commission.

- Electrical savings by solar-repayment to trust fund \$51,232.00 (Feb 1-June 30)
- Flooring for Office \$16,000.00
- Radio Controls for pump stations-set up plant \$84,000.00
- Replace the front door in the Sewer Commission Office \$1,200.00
- Mixing plate for the Lab \$1,000.00

A total of \$153,432.00 in encumbrances

Commissioner Frank Kotowski made motion to approve the list of encumbrances presented. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Commissioner Richard Bairam made motion to transfer \$3,900.00 from the Hooksett Sewer Commission checking account to the Hooksett Sewer Commission Trustee Property Enhancement account for the last three months rent collected from Old Castle for fiscal year 2021 for the fourth quarter covering April to June 2021. Commissioner Frank Kotowski seconded. All in favor, the motion carried unanimously.

Commissioner Frank Kotowski made motion to transfer \$51,232.00 from the sewer fund checking account to the plant and composting account; for the first five months of estimated savings from Renewable Energy Systems. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Scheduled appointments: 12:15pm Chris Drescher from CBZ Law Firm **RE: 1380 Hooksett Road**

Chris wanted to discuss the connection of the sewer for 1380 Hooksett Road. Superintendent Conaty has requested that the sewer be connected by the way of frontage of the property. Chris Beauregard (the property owner) wants to be able to connect to sewer by tapping into the pump station

located on the property abutting his. Superintendent Conaty explained to all parties involved why the scenario of tapping into the pump station was not going to work and is not allowed. The Sewer Commission left the final decision on how to proceed up to Superintendent Ken Conaty. Property Owner Chris Beauregard understood the situation more clearly after the meeting and will be in touch with Superintendent Conaty.

Superintendent Conaty's Report:

Plant:

- The plant is continuing to have excellent discharge numbers with no violations
- Superintendent Conaty is working with BIOBOT on COVID testing within wastewater

Dryer Pilot:

- Superintendent Conaty is looking into Gryphon for a possible dryer option for the Plant in the future.
- Superintendent Conaty may go to Pennsylvania to look at a Gryphon that is installed
- Centrisys which is based out of Wisconsin, is starting to build a belt dryer
- The Hooksett Wastewater Treatment Plant has resumed hauling sludge to Merrimack.

TIF Project:

- Bruce Thomas and Dave Mercier attended today's meeting to discuss TIF updates. It was decided that every third Tuesday's Commissioners meetings will include TIF updates.
- Dave Mercier submitted a preliminary and final design engineering assistance packet to the Sewer Commission (see sheets 2).

Phase 3A Plant Upgrades:

- Phase 3A can go out for bid on 06/27/2021

Solar:

- The total savings for the month of May was \$12,410.00. Total savings to date for June is \$5,500.00.
- Superintendent Conaty will inform Guy on payments from February to June

Dewatering upgrade/pilot study

- Centrisys Centrifuge out of Wisconsin was here last week doing their pilot study

Asset Management:

- GPS unit arrived. Superintendent Conaty ordered a new tablet that came in for the GPS, it will be set up this week.

Other:

- EPA Storm water permit-GZA working notice of intent file on May 24, 2021

Old Business: None

New Business:

- The next sewer commission meeting is scheduled for July 6, 2021
- TIF Updates will be every third Tuesday of the month

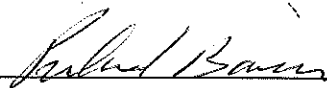
Non-Public session: Commissioner Frank Kotowski made motion to go into non-public session under RSA 91-A:3, II (a) at 2:26pm. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously. Commissioner Frank Kotowski made motion to come out of non-public session at 2:43pm. Commissioner Richard Bairam seconded. All in favor the motion was carried unanimously. Superintendent Conaty and Office Manager Linda O'Keefe were given favorable reviews.

Public Input: None

Adjournment: Commissioner Richard Bairam made motion to adjourn at 3:00pm. Commissioner Frank Kotowski seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,

Kim Langlois
Hooksett Sewer Commission



Richard Bairam
Commissioner

2447

Town of Hooksett, NH
RFP 19-06 Sewer Expansion
Preliminary and Final Design Engineering Assistance

Sheet **H00KSETT**
SEWER DEPARTMENT
DATE RECEIVED 7-6-21

INITIAL	COMMENTS
<u>B</u>	
<u>J</u>	

**Hooksett Sewer Commission Meeting
Project Update Discussions
June 15, 2021 @ 12:00 PM**

Status of the Project

- 90% design documents for Contract 1 (Exit 10) submitted to NHDES for review on 5/17/21
- 90% documents for Contracts 2-4 scheduled to be submitted to NHDES by end of 2021
- A funding shortfall exists to complete the Contract 1 sewers to Rte 3A on both the south and north sides of Exit 10 exchange; currently targeting sewers to the north for first project
- Goal is to secure enough funding to be able to put forth Warrant Article that will not require any additional taxation
- Contract 1 anticipated to be bid for construction in late 2021 so definite pricing exists in time for the 2022 Deliberative Session
- A warrant article for Contract 1 is planned for March 2022

Commitments from property owners

- All businesses around Exit 10 have been contacted
- Virtual meetings have been held with the following:
 - Walmart (twice)
 - Market Basket (twice)
 - Irving Gas
 - Home Depot (not interested)
 - Owner of Dunkin Donuts and Subway buildings
 - Owner of Bellavance Beverage Building (multiple meetings)
- The following additional businesses have also expressed interest
 - Tombs Door

- Pinard Waste
- Northeast Record Retention

Contract 1 Required Easement Status

- Bellavance – final docs with Owner waiting to be signed
- Greene - final docs with Owner waiting to be signed
- NERR – in progress with surveyor
- Scrivanos – in progress with surveyor
- Market Basket – in progress with surveyor
- MWW – draft has been provided to Owner
- PanAm RR – draft has been provided to Owner (pipe design had been accepted)

Funding sources for the Implementation

• 2019 Warrant Article	\$2.5M ✓
• TIF Banked Revenue	\$1.44M ✓
• Town ARPA	\$0.7M ✓
• <u>2022 Warrant Article</u>	<u>\$1.6M</u> ✓
Total	\$6.24M

Contract 1 Estimates

• Design Engineering (all 4 contracts)	\$1.25M
• Construction Engineering (Contract 1 only)	\$0.75M
• Force Main under River	\$0.75M
• Kimball Drive Pump Station	\$2.0M
• Martins Ferry Pump Station Upgrades	\$1.5M
• Sewer from KDPS to Rte 3A South	\$2.73M
• <u>Sewer from KDPS to Rte 3A North</u>	<u>\$1.54M</u>
Total	\$10.52M

Other Funding Sources Being Pursued

- Senator Shaheen funding – application submitted for \$3.5M
- CWSRF preapplication submitted for \$5.5M

- Town is pursuing EDA grant
- Potential funding from Exit 11 developer(s)
- Request for funding from HVWP for \$300K from Town to support water upgrades at Exit 11

Expansion of the TIF District

- The new MFPS force main that the HSC is pursuing will allow additional gravity sewer to be constructed on the east side of the Merrimack River which will open up more property to commercial development
- Can the TIF District be increased to include these additional properties before development occurs to maximize potential TIF income?
- TIF Committee is investigating if this is possible? If not, they plan to submit legislation to try to change the rules

Other?

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